

**CareerSource Pinellas  
Audit Committee**

**Date:** July 25, 2017, 9:15 a.m.  
**Location:** Via Teleconference

**Call to Order**

Chairman Dr. Arnold called the meeting to order at 9:15 a.m. There was a quorum present, with the following Audit Committee members participating.

**Committee Members in attendance (via phone)**

Aundre Green, Commissioner Kenneth Welch

**Staff Present (via phone)**

Anna Munro, Luna Jean-Pierre

**Action/Discussion Items**

**Action 1- Approval of Minutes**

The minutes of the February 24, 2017 meeting were presented for approval.

Motion: Commissioner Welch  
Second: Aundre Green

*The minutes were approved as presented.  
Motion carried unanimously.*

**Action 2 – Engagement Letter: Powell & Jones, CPAs**

Enclosed is the Audit Engagement Letter with Powell & Jones, CPAs. The Engagement Letter would serve as an agreement regarding the audit work to be done.

Motion: Dr. Bob Arnold  
Second: Aundre Green

*The Audit Committee recommends approval of the Audit Engagement Letter with Powell & Jones, CPAs. Motion carried unanimously.*

**Other Administrative Matters**

There was none.

**Public Comments**

There were none.

**Adjournment**

The meeting was adjourned at 9:18am.