



Job Description

Regional Workforce Board Member

The mission of WorkNet Pinellas (Region 14) is to lead a system that produces a high quality workforce capable of meeting the changing needs of employers in Pinellas County and surrounding area. Activities of the Board include gathering and disseminating information about the area's labor market and businesses' employment needs; building a strong regional workforce development system; convening groups of businesses, training providers, and other organizations to develop solutions to local workforce development challenges and overseeing the network of Workforce Development One-Stop Centers. While the WorkNet Board has operational control of these areas it implements the policies of State and Federal government. Therefore, its actions must be transparent, politically neutral and balanced.

Qualifications

- The desire to make a positive contribution to the region's economy by helping shape a workforce development system that meets the needs of employers and job seekers.
- A commitment to devote time and talent to working with other board members, staff, employers, public officials, and public and private sector partner organizations to improve the quality of the workforce.
- Must be a senior-level decision-maker in your organization.

Expectations

- Regularly attend Board and committee meetings.
- Participate actively in at least one Board committee.
- Be prepared for Board meetings by staying informed about Board matters and reviewing materials sent in advance of the meetings.
- Get to know and respect other Board members, building collegial relationships that contribute to effective decision-making.
- Act and vote on behalf of the long-term interests of the Board and the community and not on the interest of a single constituency.
- Avoid conflicts of interest. If a conflict on a particular issue is unavoidable, disclose the conflict and follow Board policies for removing oneself from discussion and/or vote on that issue.
- Understand and observe the respective roles of the board members, board staff, service provider staff, and the chief elected officials.
- Take advantage of opportunities to become more educated about the Regional Workforce Board and the region's workforce development system.
- Act as an ambassador of the board with community groups and businesses.
- Help identify and recruit additional Board members.

Time Requirements

- The Board meets quarterly with meetings lasting no more than ninety minutes.
- Committees meet quarterly, except finance and executive meet two out of every three months. Committee meetings last no more than one hour.
- Average time commitment for members is approximately three - four hours per quarter. Time commitment is greater for those who serve on more than one committee.
- Individuals are appointed for two-year terms.