

**CareerSource Pinellas
Request for Bids
RFB No. 18-0801
Business Associations**

Project Description: CareerSource Pinellas (CSPIN), the local workforce board for Pinellas County is seeking **Partnership Agreements** with local Chambers and business associations for the period August 2018 thru July 2019. RFB will be posted thru September 1, 2018. Please response as per instructions below.

Submittal Requirements: All responses should be delivered to the address below and include:

- 1 signed paper original and
 - 1 CD- ROM or USB containing the response in a Word document.
- Note: Solely a PDF copy will be considered non-responsive proposer.

Each submittal must include the following planning and scope of planned partnership:

1. The name of the organization, number of years the organization has been in existence, contact person representing the organization, phone number, email address, mailing address, and website address.
2. Copy of the organizations legal status from the Florida Division of Corporations or Dunn and Bradstreet number.
3. A statement of the number of unique businesses maintaining membership with the organization (duplicates should not be counted).
4. Amount of partnership contribution expected of CareerSource Pinellas. Please include what benefits and services will be provided under the planned partnership.
5. A collaboration plan that addresses the promotion of CareerSource Pinellas services and activities to employers.

Execution of Agreement:

Each submittal will be reviewed by CareerSource Pinellas staff. A partnership agreement will be initiated that will include specific terms and may not reflect the amount requested by the submitting organization. Partnership contribution will be agreed upon prior to execution of an official agreement. Execution is contingent upon funding availability.

Submittals should be addressed to:

April Torregiante , Project Coordinator
CareerSource Pinellas
13805 58th Street North,
Suite 2-140
Clearwater, FL

33765
727-608-2356
atorregiante@careersourcepinellas.com