

CareerSource Pinellas Center on Gulf to Bay • Employability Skills Training September 2017

Participants must have an Employ Florida Marketplace profile to attend all workshops. Please arrive 15 minutes prior to start time. Late arrivals will not be admitted into workshop

Mon	Tue	Wed	Thu	Fri
<p>CareerSource Pinellas Center on Gulf to Bay 2312 Gulf to Bay Blvd Clearwater, FL 33765 Please call 727-524-4344 to register Revision Date:</p>				1
4 Closed for Holiday	5 Intermediate Computer 8:30—10:00 Career Development 10:15—11:45 Job Power 1:15—3:00	6 Targeting Your Employment Transition 8:30—10:00 Resume Development I 10:15—11:45 Professional Interviewing Skills 1:15—3:00	7 Spanish Basic Computer 1:30—3:30	8 Social Media 8:30—10:00 Florida Ready to Work 10:15—11:45
11 Basic Computer 8:30-10:00 Employ Florida Orientation 10:15—11:45 Resume Development II 1:15—3:00	12 Intermediate Computer 8:30—10:00 Employment Success 10:15—11:45	13 Targeting Your Employment Transition 8:30—10:00 Resume Development I 10:15—11:45 Professional Interviewing Skills 1:15—3:00	14 Online Applications 8:30—10:00 LinkedIn Lab 10:15—11:45 Spanish Employ Florida Orientation 1:30-3:30	15 Future Plans 1:15—3:15
18 Basic Computer 8:30-10:00 Employ Florida Orientation 10:15—11:45 Disability Orientation 1:00-3:00 Resume Development II 1:15—3:00	19 Intermediate Computer 8:30—10:00 Labor Market Success 10:15—11:45 Job Power 1:15-3:00	20 Targeting Your Employment Transition 8:30—10:00 Resume Development I 10:15—11:45 Professional Interviewing Skills 1:15—3:00	21 Online Applications 8:30—10:00 LinkedIn Lab 10:15—11:45 Spanish Resume Development 1:30—3:30	22 Social Media 8:30—10:00 Getting Started With LinkedIn 10:15—11:45
25 Basic Computer 8:30-10:00 Employ Florida Orientation 10:15—11:45 Resume Development II 1:15—3:00	26 Intermediate Computer 8:30—10:00 Financial Recovery 10:15—11:45	27 Targeting Your Employment Transition 8:30—10:00 Resume Development I 10:15—11:45 Professional Interviewing Skills 1:15—3:00	28 Online Applications 8:30—10:00 LinkedIn Lab 10:15—11:45	29 Career Development 8:30—10:00 Labor Market Information 10:15—11:45