

Recruitment Event

Florida Department of Children and Families

Economic Self Sufficiency Specialist I - 10855184

Date:

January 17, 2019

Time:

1:00p.m. - 3:00
p.m.

Location:

CareerSource
Pinellas center on
Gulf to Bay

2312 Gulf to Bay
Boulevard

Clearwater,
Florida 33765

**Now
Hiring!**

Must have the following in order to apply:

Associate's Degree, or sixty (60) semester or ninety (90) quarter hours of college, or equivalent experience where the major responsibility was conducting interviews, recruiting, determining eligibility, conducting investigations, processing claims, billing or collecting accounts, checking credit, processing insurance policies or claims, or providing customer service (this does not include work as a sales clerk, cashier, or receptionist) on a full time basis. This experience can substitute on a year for year basis for the required education.

Required Screening: Criminal background checks (Federal going back 20+ years). Reference checks. Drug free workplace.

Job Description: ESSIs are responsible for reviewing applications for assistance and determining eligibility for benefits to include Food Assistance, Medicaid, and Temporary Cash Assistance. The duties of an ESSI include analyzing a broad range of documentation and entering data into a computer-based eligibility system while adhering to time sensitive agency deadlines. The position requires a results oriented, multitasker that can adapt to change easily while providing customer service.

Days & Hours: Complete schedule will be discussed with applicant.
Monday-Friday. 40 hours per week. 8am-5pm.

Pay: 23,886.49 per year.

Please ensure that you are registered in Employ Florida (www.employflorida.com) prior to interviewing with event employers. Registrations can be done onsite.