

# CareerSource Pinellas on Gulf to Bay • Employability Skills Training • December 2018

*Participants must have an Employ Florida Marketplace profile to attend all workshops. Please arrive 15 minutes prior to start time. Late arrivals will not be admitted into workshop*

<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thu</b>	<b>Fri</b>
<p style="text-align: center;"><b>3</b> Career &amp; Workplace Communications 10:15—11:45</p>	<p style="text-align: center;"><b>4</b></p>	<p style="text-align: center;"><b>5</b></p>	<p style="text-align: center;"><b>6</b> Resume Development 2 8:30—10:00</p>	<p style="text-align: center;"><b>7</b> Professional Interviewing Skills 10:15—11:45  Spanish Resume Development II 2:00—4:00</p>
<p style="text-align: center;"><b>10</b> Job Power 10:15—11:45</p>	<p style="text-align: center;"><b>11</b> Computer Skills 8:30—10:00  Employ Florida Orientation 10:15—11:45</p>	<p style="text-align: center;"><b>12</b></p>	<p style="text-align: center;"><b>13</b> Resume Development 2 8:30—10:00</p>	<p style="text-align: center;"><b>14</b> Social Media 10:15—11:45  Spanish Employ Florida Orientation 2:00-4:00</p>
<p style="text-align: center;"><b>17</b> LinkedIn Lab 10:15—11:45</p>	<p style="text-align: center;"><b>18</b> Computer Skills 8:30—10:00  Online Applications 10:15—11:45</p>	<p style="text-align: center;"><b>19</b></p>	<p style="text-align: center;"><b>20</b> Resume Development 2 8:30—10:00</p>	<p style="text-align: center;"><b>21</b> Florida Ready to Work 10:15—11:45  Spanish Florida Skills Assessment 2:00—4:00</p>
<p style="text-align: center;"><b>24</b></p>	<p style="text-align: center;"><b>25</b> <b>Closed for Holiday</b></p>	<p style="text-align: center;"><b>26</b></p>	<p style="text-align: center;"><b>27</b> Resume Development 2 8:30—10:00</p>	<p style="text-align: center;"><b>28</b> Professional Interviewing Skills 10:15—11:45</p>
<p style="text-align: center;"><b>31</b> Future Plans 8:30—10:30</p>	<p><b>CareerSource Pinellas Center on Gulf to Bay</b>  <b>2312 Gulf to Bay Blvd</b>  <b>Clearwater, FL 33765</b></p> <p><b>To register for a workshop go to: <a href="http://careersourcepinellas.com">careersourcepinellas.com</a> and click on “Calendar of Events” then locate the workshop you wish to attend and click the green button to “Attend This Event” or call 727-524-4344.</b></p> <p><b>Revision Date:</b></p>			