



# RECRUITMENT EVENT

Spectrum

Wednesday, April 26, 2017

9:00 am - 3:00 pm

Gulf-to-Bay center

2312 Gulf to Bay Blvd. Clearwater, FL 33765

Contact Specialist: Courtney Makinson  
Email: [cmakinson@careersourcepinellas.com](mailto:cmakinson@careersourcepinellas.com)

Job Title

**Inbound Customer Service Rep**

Job Order #

**10437499**

Pay

**\$12.35 p/hr.**

## Must have the following to apply:

- ▶ Ability to read, write, speak and understand English, Spanish is a plus
- ▶ Ability to handle multiple tasks
- ▶ Organization and time management skills
- ▶ Proficiency with PCs, Microsoft Office Suite and general intranet navigation

## Description:

Provides basic customer support related to Spectrum services, including handling billing inquiries and payments. Employees in this role are responsible for establishing and maintaining professional and positive relationships with customers on behalf of Spectrum and ensuring issues are addressed consistently with company policies and practices. Works under general supervision.

## Additional Information:

**Candidates must apply online prior to event** via link:

<https://jobs.spectrum.com/job/-/4673/4362340?AJETR=FL>

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