



# RECRUITMENT EVENT

Parallon

Thursday, May 17, 2018

10:00 am – 12:00 pm

6451 126<sup>th</sup> Ave North

Largo, FL 33773

**Contact Specialist:** Antonio Marra  
**Email:** amarra@careersourcepinellas.com

## Job Title

Collection Specialist

## Job Order #

10685607

## Pay

\$11.88-\$15.45 hr. DOE.

### Must have the following to apply:

- ▶ High School Diploma/GED
- ▶ Minimum one year related experience
- ▶ Relevant education may substitute experience
- ▶ Verbal and written communication skills
- ▶ Must have PC skills in Microsoft Office applications and others as required
- ▶ Demonstrates knowledge and understanding of organizational policies, procedures and systems
- ▶ Able to perform mathematical calculations, balance and reconcile figures, punctuate, spell and transcribe accurately

**Required Screenings:** Criminal background check (Local, State, Federal). Pre-employment drug testing. Drug free workplace.

**Additional Information:** Please ensure that you are registered in Emplify Florida [www.emplyflorida.com](http://www.emplyflorida.com) prior to interviewing with event employers.