



RECRUITMENT EVENT

Salem Solutions

Tuesday, August 15, 2017

9:00am - 12:00pm

Gulf-to-Bay center

2312 Gulf to Bay Blvd. Clearwater, FL 33765

Contact Specialist: Courtney Makinson

Email: cmakinson@careersourcepinellas.com

Job Title

Customer Service Representative

Job Order #

10525696

Pay

\$8.50-\$10.00 p/hr.

Must have the following to apply:

- ▶ High School Diploma or equivalent
- ▶ Six (6) months of experience
- ▶ Healthcare industry experience is preferred
- ▶ Verbal and written communication skills
- ▶ Computer Skills: Microsoft Office Software
- ▶ Typing Skills: minimum of 30 wpm
- ▶ Bilingual (English/Spanish) preferred
- ▶ Knowledge of medical terminology and services preferred

Required Screenings: Drug Testing/Screening (Pre-Employment); Background Checks (Local/State) as far back as seven (7) years; Drug Free Workplace.

Additional Information: Answer all incoming telephone calls of a transportation nature and confirm eligibility, scheduling, and appropriate mode of transportation.

For more specifics on days and hours, job descriptions, preferred skills, work environment and other information please visit the job order information at www.employflorida.com.

AmericanJobCenter

