



# RECRUITMENT EVENT

## Salem Solutions

Tuesday, August 22, 2017

9:00am - 12:00pm

Gulf-to-Bay center

2312 Gulf to Bay Blvd. Clearwater, FL 33765

Contact Specialist: Courtney Makinson

Email: [cmakinson@careersourcepinellas.com](mailto:cmakinson@careersourcepinellas.com)

Job Title

**Customer Service Representative**

Job Order #

**10525696**

Pay

\$8.50-\$10.00 p/hr.

### Must have the following to apply:

- ▶ High School Diploma or equivalent
- ▶ Six (6) months of experience
- ▶ Healthcare industry experience is preferred
- ▶ Verbal and written communication skills
- ▶ Computer Skills: Microsoft Office Software
- ▶ Typing Skills: minimum of 30 wpm
- ▶ Bilingual (English/Spanish) preferred
- ▶ Knowledge of medical terminology and services preferred

**Required Screenings:** Drug Testing/Screening (Pre-Employment); Background Checks (Local/State) as far back as seven (7) years; Drug Free Workplace.

**Additional Information:** Answer all incoming telephone calls of a transportation nature and confirm eligibility, scheduling, and appropriate mode of transportation.

For more specifics on days and hours, job descriptions, preferred skills, work environment and other information please visit the job order information at [www.employflorida.com](http://www.employflorida.com).

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